Project "Smart" ESL – Electro Steels Limited

User manual Physical Inventory

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12/04/2020

Sensitivity: Confidential (C2)



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Scenario

1 Physical Inventory Document

1.1 Create Physical inventory document

a) Definition and Prerequisites User department creates PI document

b) Menu Path and Transaction code

SAP S/4 HANA menu	Logistics \rightarrow Materials Management \rightarrow Physical Inventory \rightarrow Physical Inventory Document \rightarrow Create
Transaction Code	MI01

c) Responsibility

Department's user

d) Screen Capture/ Process Steps

Step 1: Enter plant and storage loc

Physical Inventory Document Edit Goto Environment System Help							
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Create Physical Inventory Document: Initial Screen							
Document Date 17.04.2020							
Planned Count Date 17.04.2020							
Location of Physical Inventory							
Plant 1000 Q 1 Enter Plant							
Special Stock							
Other Information							
Posting Block							
Freeze Book Inventory							
Include Deleted Batches							
Physical Inventory Number							
Physical Inventory Reference							
Grouping Type							
PI Document Description							



Step 2: Enter Material code and batch

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Create Physical Inventory Document:	New Items						
Deletion Indicator Display Other PI Docum	nent	ן					
Plant 1000 Iron & Power Unit-SBU							
Items							
Item Material	Material Description	Batch Stock Type	Altern. UoM	Det. Batches	Del.		
1 MFL151016050010		AENV032000 🗗		\checkmark			
2		1	V	V			
3		1	✓	V			
4		1	✓	V			
5		1	✓	v			
6		1	✓	v			
7		1	V	v			
8		1	V	V			
9		1	V	V			
10		1	¥	V			
11		1	¥	V			
12		1	¥	V			
15		1	V	V			

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Document Date 17.04.2020						
Planned Count Date 17.04.2020						
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Starge Legiting						
Spacial Stack						
Other Information						
Posting Block						
Freeze Book Inventory						
Include Deleted Batches						
Physical Inventory Number						
Physical Inventory Reference						
Grouping Type						
PI Document Description						
Physical inventory document 10000000 created						



1.2 Count

a) Definition and Prerequisites

User department count and note actual quantity in PI document

b) Menu Path and Transaction code

SAP S/4 HANA menu	Logistics \rightarrow Materials Management \rightarrow Physical Inventory \rightarrow Inventory Count \rightarrow Enter
Transaction Code	MI04

c) Responsibility Department's user



d) Screen Capture/ Process Steps

Step 1: Enter PI document number

Inventory Count Edit Goto	En <u>v</u> ironment S <u>y</u> stem	Help					
8 I	4 🛛 🗠 🙆 🔞 🛛	- 19 12 12 12 12 12 12 12 12 12 12 12 12 12					
Enter Inventory Coun	Enter Inventory Count: Initial Screen						
Display Other Count Document							
Physical Inventory Document	10000000						
Fiscal Year							
Data /							
Date Count Date	17.04.0000						
Count Date	17.04.2020						
Other Information							
Variance in %							



Step 2: Enter actual count and clock on save button

년· Inventory Count <u>Edit G</u> oto Environment System <u>H</u> elp	
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Enter Inventory Count 109000000: Collec. Processing	
Contraction Contra	
Plant 1000 Iron & Power Unit-SBU Storage Location BRAND Bandhidi Siding Save	
Items Stock Type Quantity Unit of Entry Zero Count Quantity Stock Keeping Unit Material description Sales Value I Iz, 690 TO Iz, 690 TO Iz, 690 TO Iz, 690 TO Iz, 690 Items	itock Segment
<u>Entry 1 of 1</u>	

Inventory Count Edit Goto Environment System Help							
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Enter Inventory Count: Initial Screen							
Display Other Count Document							
Physical Inventory Document							
Hiscal Year							
Date							
Count Date 17.04.2020							
Other Information							
Variance in %							
Count entered for phys. inv. doc. 100000000							



1.3 Post difference

a) Definition and Prerequisites

User department post the difference

b) Menu Path and Transaction code

SAP S/4 HANA menu	$\begin{array}{l} \text{Logistics} \rightarrow \text{Logistics Execution} \rightarrow \text{Internal Whse Processes} \rightarrow \\ \text{Physical Inventory} \rightarrow \text{In Inventory Management} \rightarrow \text{Difference} \rightarrow \\ \text{Write Off} \end{array}$
Transaction Code	MI07

c) Responsibility

Department's user

d) Screen Capture/ Process Steps

Step 1: Enter PI doc Number

Difference Edit Goto Environment System Help
S S S S S S S S S S S S S S S S S S S
Post Inventory Difference: Initial Screen
Avigate to Selection Screen Other Difference
Physical Inventory Document
Date
Posting Date 17.04.2020
Other Information
Threshold Value

Step 2: Enter reason

<u>D</u> ifference <u>E</u> dit <u>G</u> oto En <u>v</u> ironme	ent S <u>y</u> stem <u>H</u> elp				
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🕒 🎦 🔝 Position Physical	Inventory History Othe	er Difference			
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Items					
Item Material Batch	n Stock Type I	Difference Quantity E	ase UoM	Difference Amount	
	Reason			Difference Sales Value	
✓ 1 MFL151016050010 <u>AENV</u>	032000	10.000-	o	116,606.89	
				0.00	
				Entry 1 of 1	

Image: Post Inventory Difference 100000001: Selection Screen Image: Poston Physical Inventory History Other Difference Save Plant 1000 Iron & Power Unit-Selection Screen Save Storage Location Bandhid Siding Presidedons Presidedons Items Items Batch Image: Presidedons Image: Presidedons Items Items Items Items Image: Presidedons Image: Presidedons Items Items Items Presidedons Image: Presidedons Image: Presidedons Items Items Items Items Presidedons Image: Presidedons Items Items Items Items Items Image: Presidedons Items Items Items Items Items<	Difference Edit Goto Environment Syster	n <u>H</u> elp
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Threshold Value		
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