User Manual

TaxationElectroSteel Steels Limited

Prepared By:

Khagesh Gupta

24 Feb 2020



User Manual

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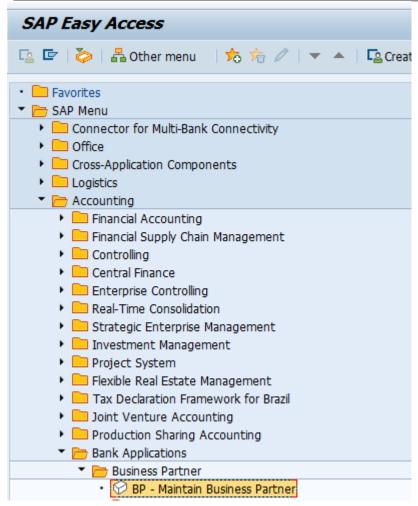
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1. Taxation

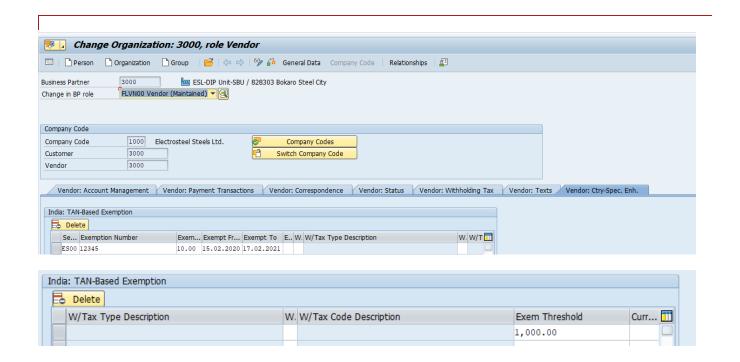
1.1. Witholding Tax

1.1.1. TAN Based Exemption

SAP R/3 menu	Sap Menu → Accounting → Bank Applications → Business Partner → Maintain Business Partner
Transaction code	BP

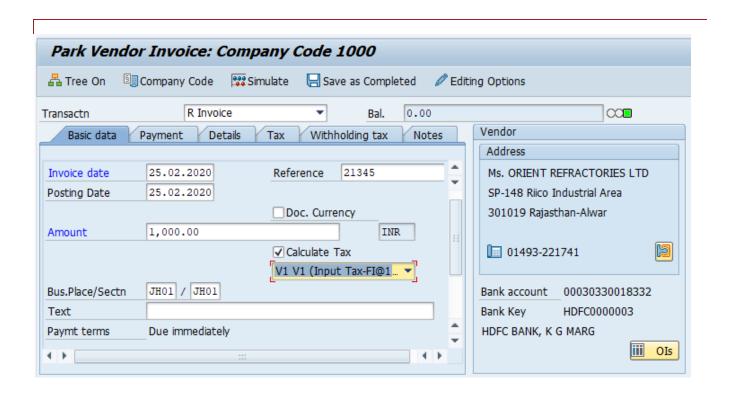


Maintain the data as shown below.

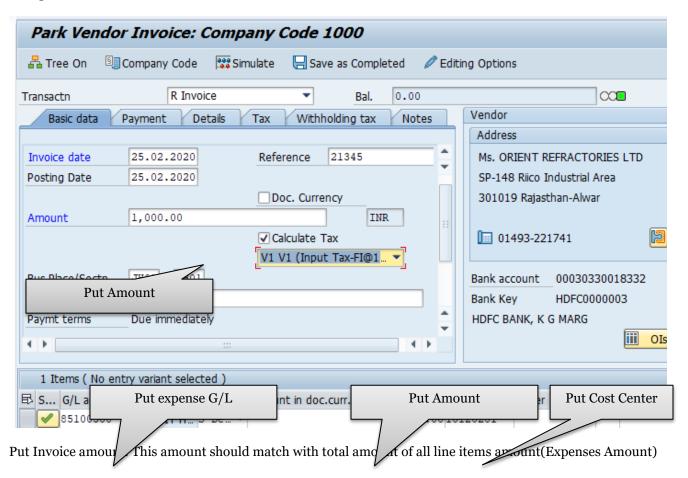


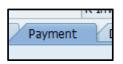
1.1.2. Post Vendor FI Invoice with TDS deduction

SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Accounts Payable → Document-> Parked Documents → Change single screen transaction (Park or Edit Invoice)
Transaction code	FV60



Fill up the line items details as follows:

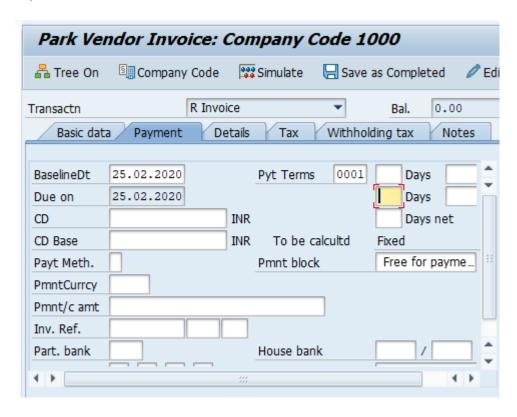


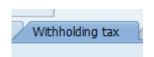


CLICK ON PAYMENT TAB:

Fill in the following details:

Base line date: Payment Terms



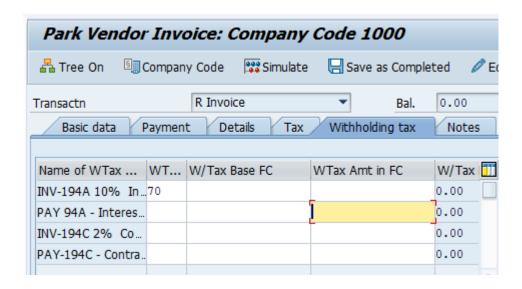


Click on Withholding tax tab

Select the applicable TDS from drop down menu

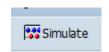
Fill up the following details

TDS Code

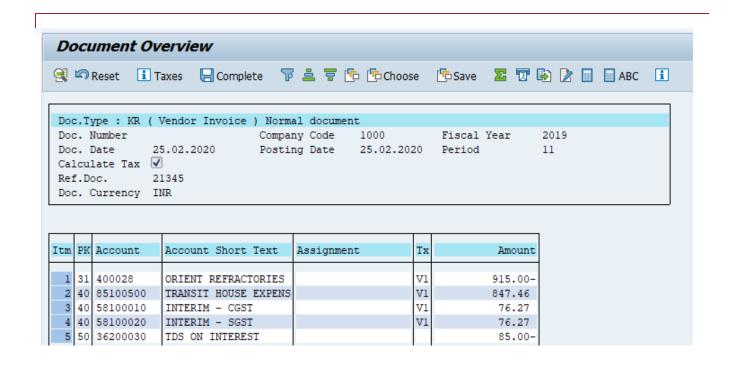


Put TDS and VDS base amount if you want to modify the base amount on which tax amount is being calculated.

If you do not want system to calculate the TDs automatically then manually put TDS and VDS base amount and amount.



CLICK ON:





Select Complete to park or save to post the document.

Document 1900000195 1000 was parked

1.1.3. Post Vendor Down Payment with TDS deduction

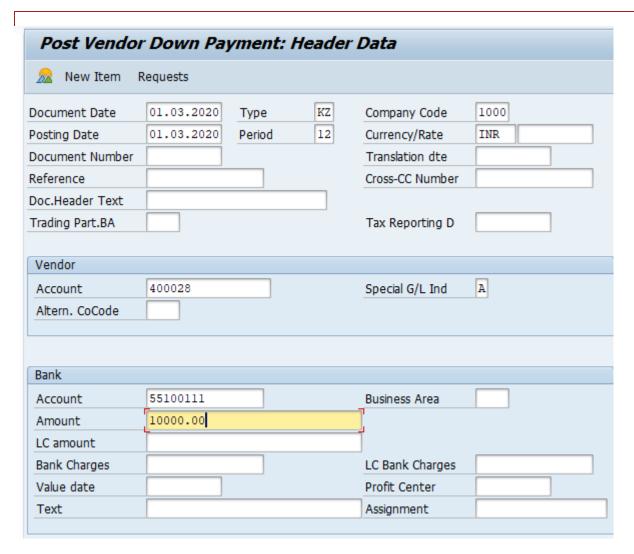
SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Accounts Payable → Document Entry → Down Payment → Down Payment
Transaction code	F-48

Compulsory Field:

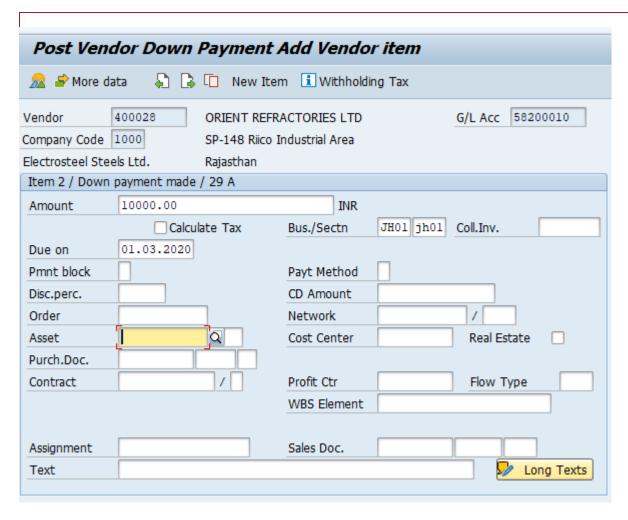
Document date: Posting date:

Vendor Code:

Special GL Indicator

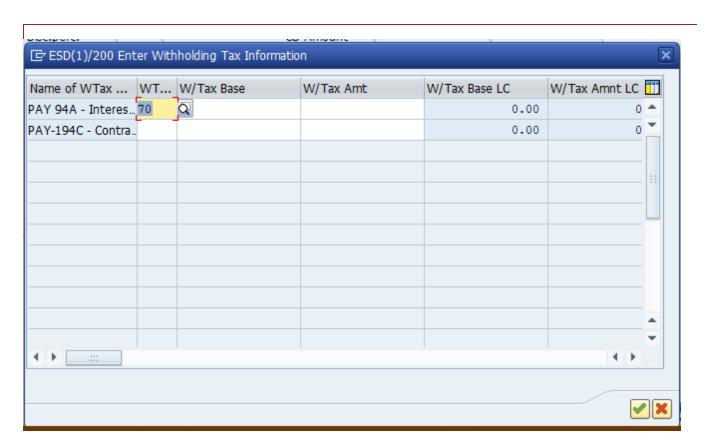


Press Enter.



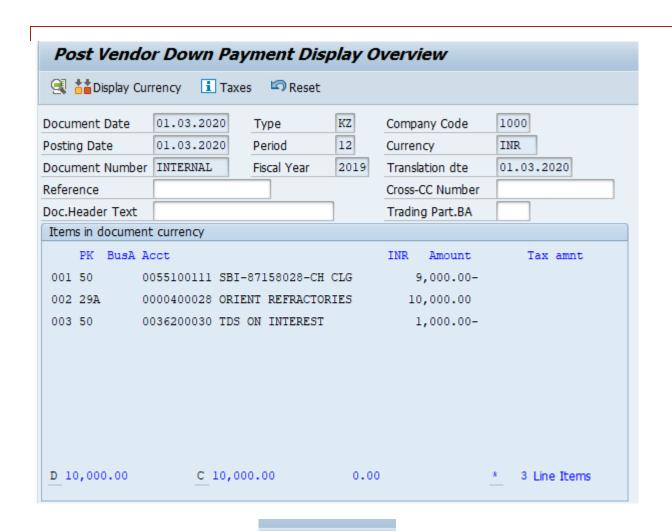
In the above screen Business Place and Section Code fields need to be filled. As the TDS Reports are based on the Business Place. Business Place has been defined based on the TAN Number.

Press Enter or click on System will propose following screen

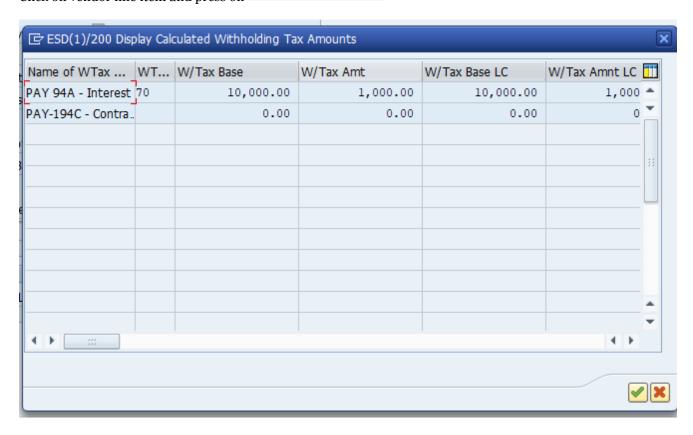


Select Withholding Tax Code in above screen.

Simulate the entry.



Click on vendor line item and press on



☑ Document 900000035 was posted in company code 1000

1.1.4. Create Remittance Challan

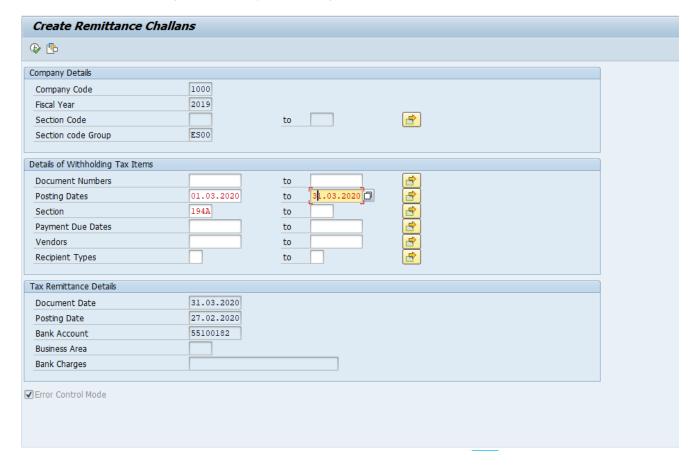
SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable →Withholding Tax→India → Extended Withholding Tax → Remittance of withholding Tax→Create Remittance Challan
Transaction code	J1INCHLN



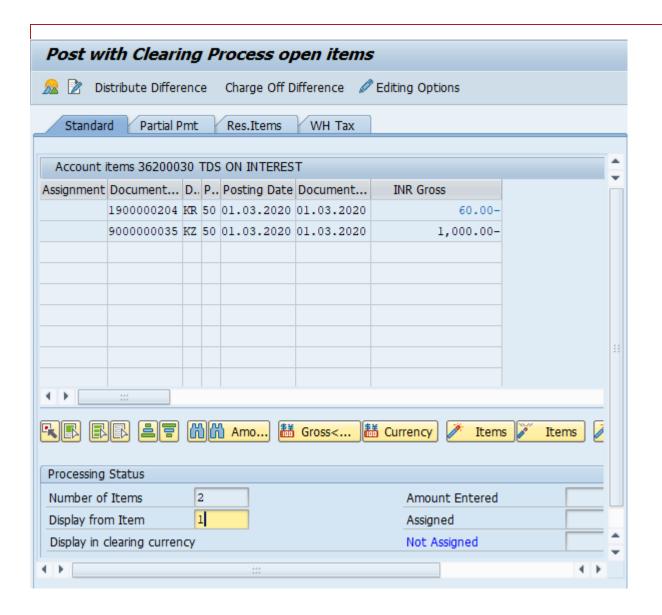
Specify the

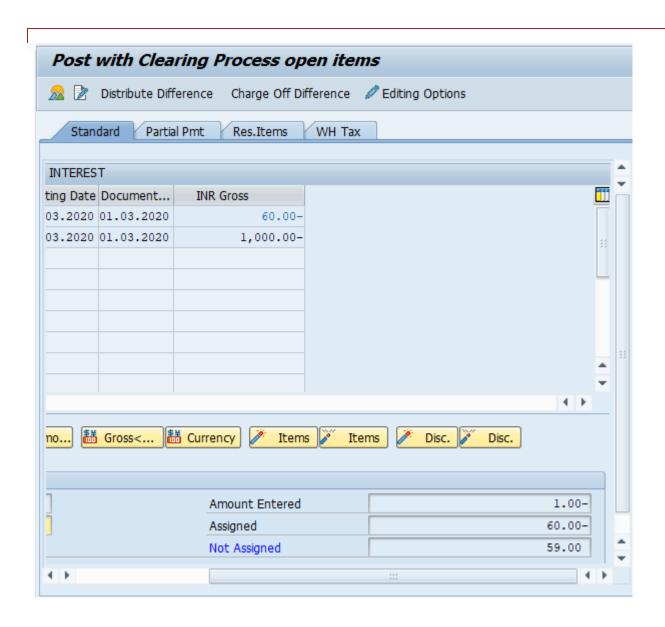
- 1. Company Code
- 2. Year
- 3. Section Code

- 4. Section
- 5. Document No/Posting Date
- 6. Bank account through which the payment is being made and click on Execute button

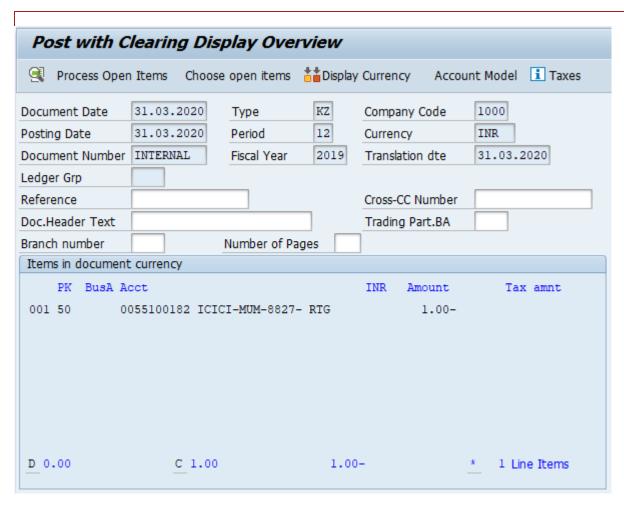


Activate the line items for which TDS needs to be paid.

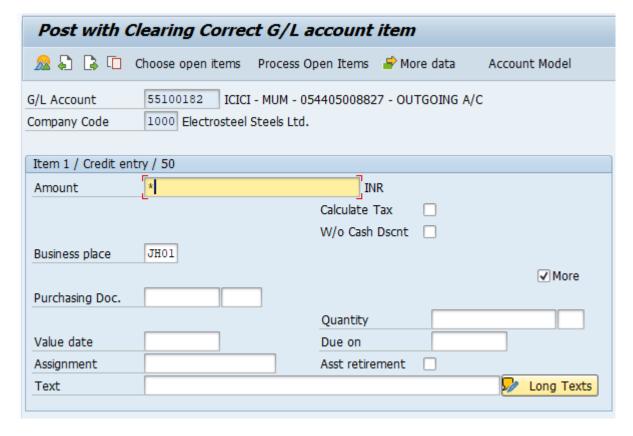




Charge Off Difference



Double click on line item in the above screen and type * in the amount.



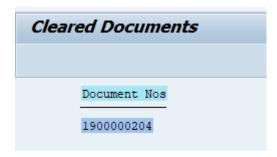
Simulate the entry from menu.



System will shown following screen for challan.

J Doc.	
Classica Pas Nashar	
Clearing Doc Number Challan No	900000036 0000000007
Challan Dt	31.03.2020
Total Basic TDS Remitted	0.00
Total Surcharge Remitted	0.00
Total ECess Remitted	0.00
Total Tax Remitted	0.00

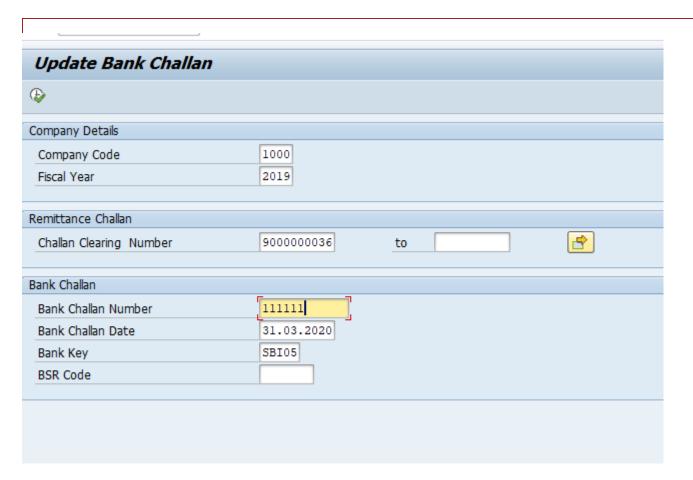
Click on Clearing Doc. to check list of cleared document.



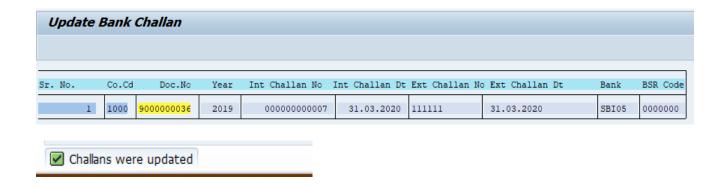
1.1.5. Enter Bank Challan

SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable → Withholding Tax→India → Extended Withholding Tax → Remittance of withholding Tax→ Enter Bank Challan
Transaction code	J1INBANK



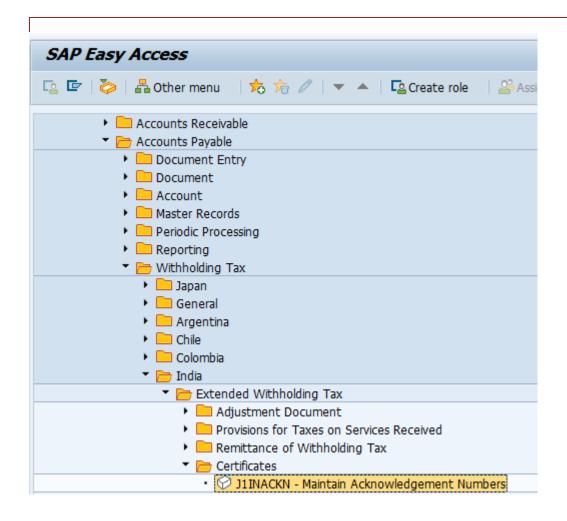


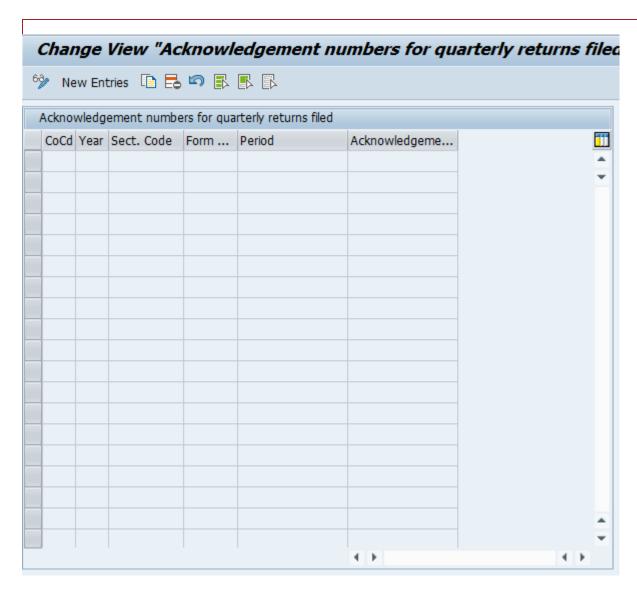
Provide values as shown above and click on execute button



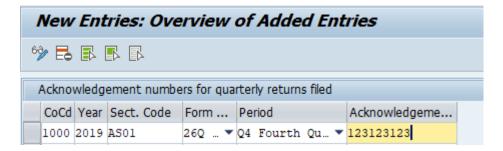
1.1.6. Maintain Ackknowledgement No

SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable → Withholding Tax→India → Extended Withholding Tax → Remittance of withholding Tax→ Enter Bank Challan
Transaction code	J1INACKN

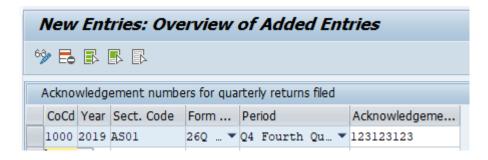




Click on New Entries

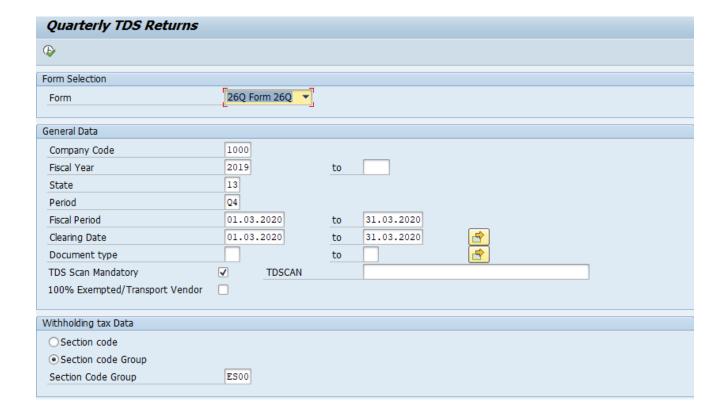


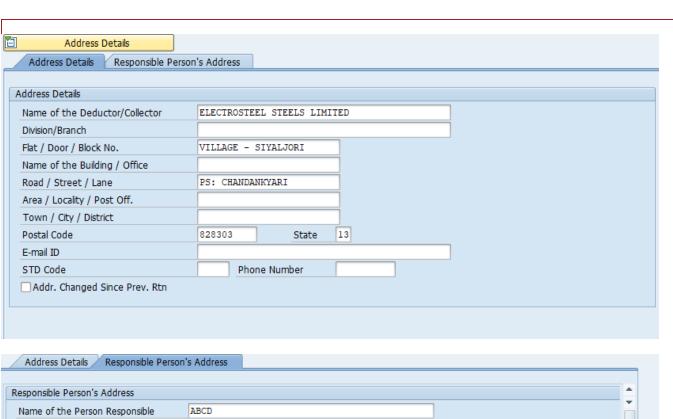
Provide values as shown above and click on Save button

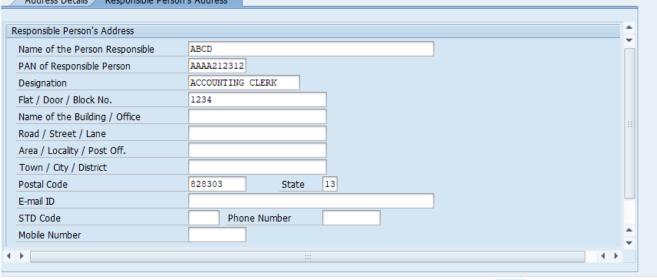


1.1.7. Quarterly TDS Return

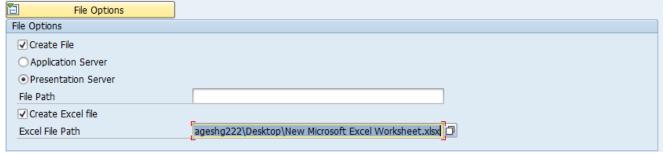
SAP R/3 menu	Sap Menu → Accounting → Financial Accounting →Account Payable →Withholding Tax→India → Extended Withholding Tax →Remittance of withholding Tax→ Quarterly TDS Return
Transaction code	FIWTIN_QRETURNS



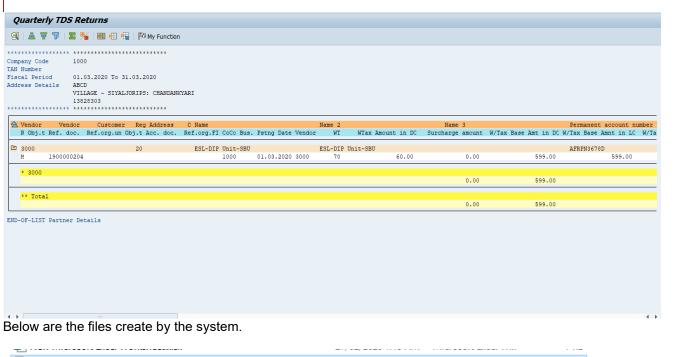




Create a excel file and select below.



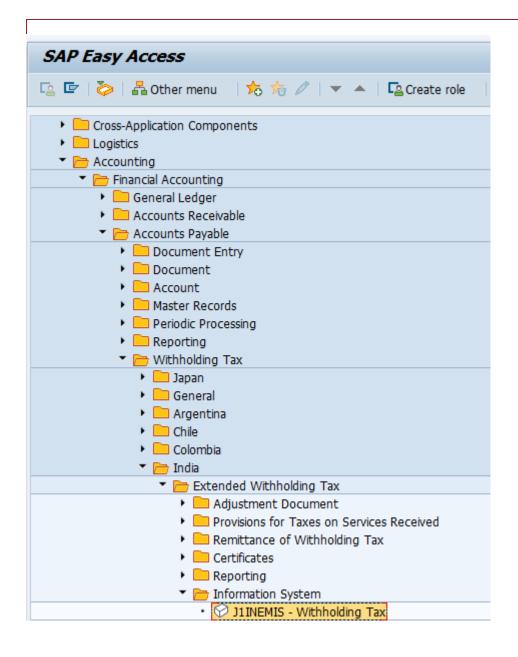
Provide values as shown above and click on Execute button

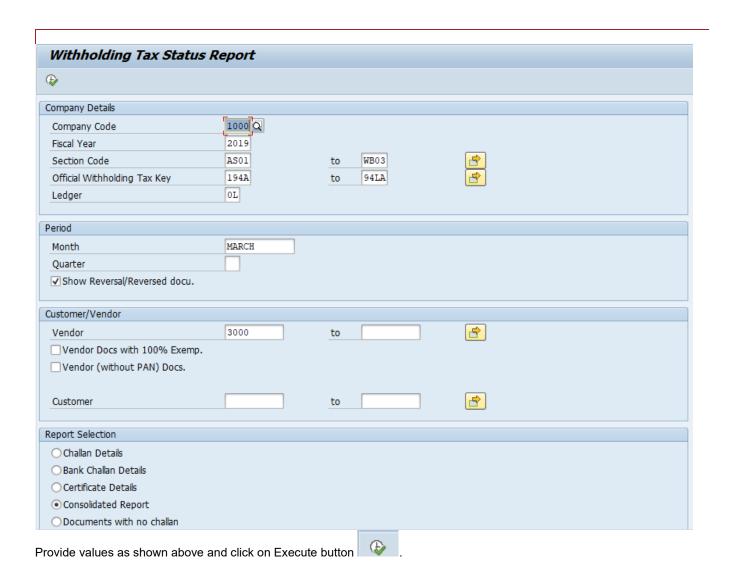


	,,		
New Microsoft Excel Worksheet.xlsx_Challan	27/02/2020 1:16 AM	XLSX_CHALLAN File	24 KB
New Microsoft Excel Worksheet.xlsx_Deductee	27/02/2020 1:17 AM	XLSX_DEDUCTEE F	26 KB
New Microsoft Excel Worksheet.xlsx_Deductor	27/02/2020 1:17 AM	XLSX_DEDUCTOR	29 KB

1.1.8. Witholding Tax Status Report

SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable → Withholding Tax → India → Extended Withholding Tax → Information System → Withholding Tax
Transaction code	J1INEMIS





Withholding Tax Status Report

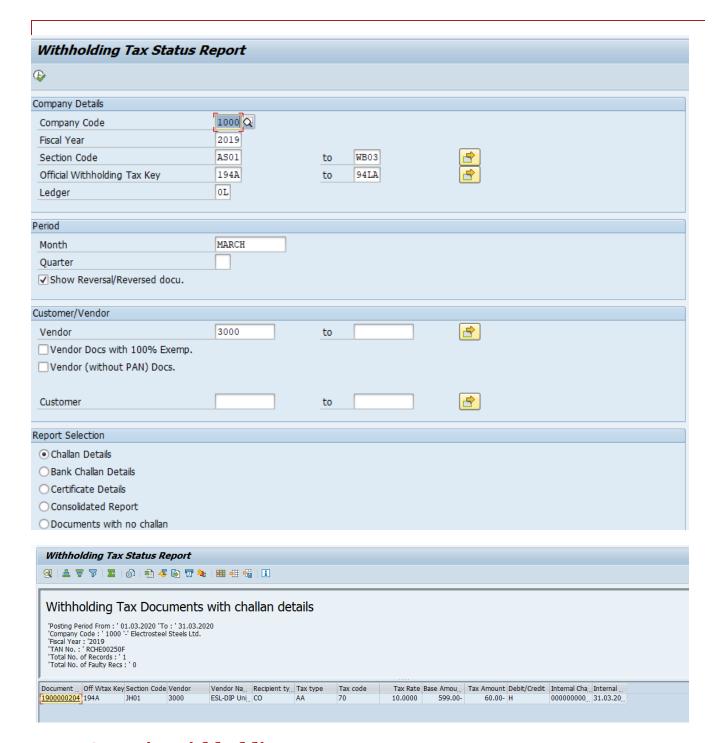
Withholding Tax details during the Period

Posting Period From: 101.03.2020 'To: 131.03.2020

Company Code: 11000 'Electrosteel Steels Ltd.

Fecal Year: 2019

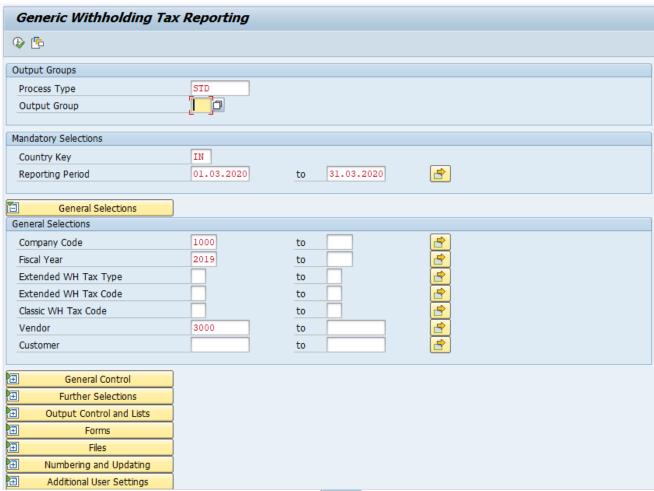
"TAN No.: RCHE00250F
"Total No. of Records: 1
"Total No. of Facily Recs: 1
"Total No. of Records: 1
"Tota



1.1.9. Generic Withholding Tax Report

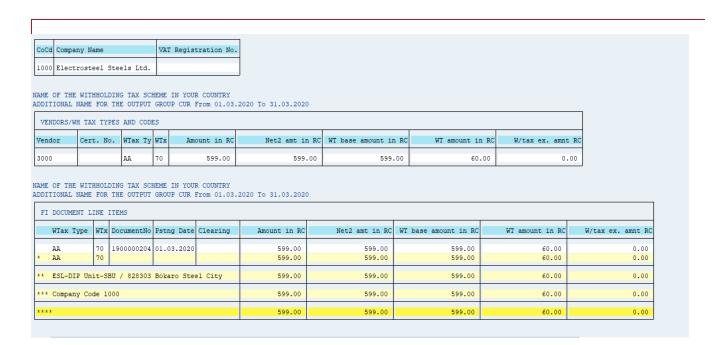
SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable → Withholding Tax → General → Generic Withholding Tax Report
Transaction code	S_P00_07000134





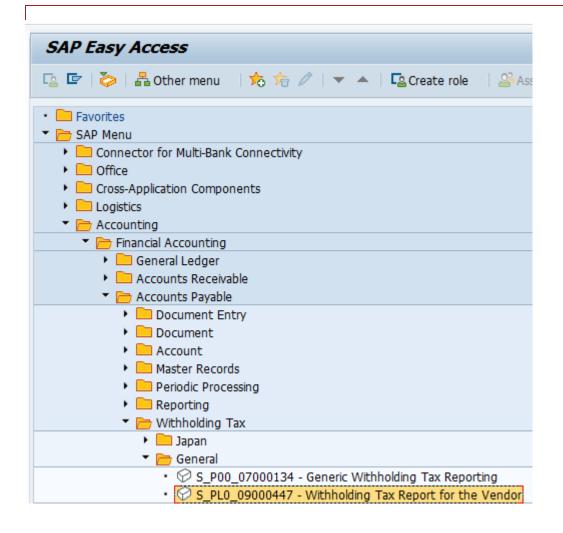
30

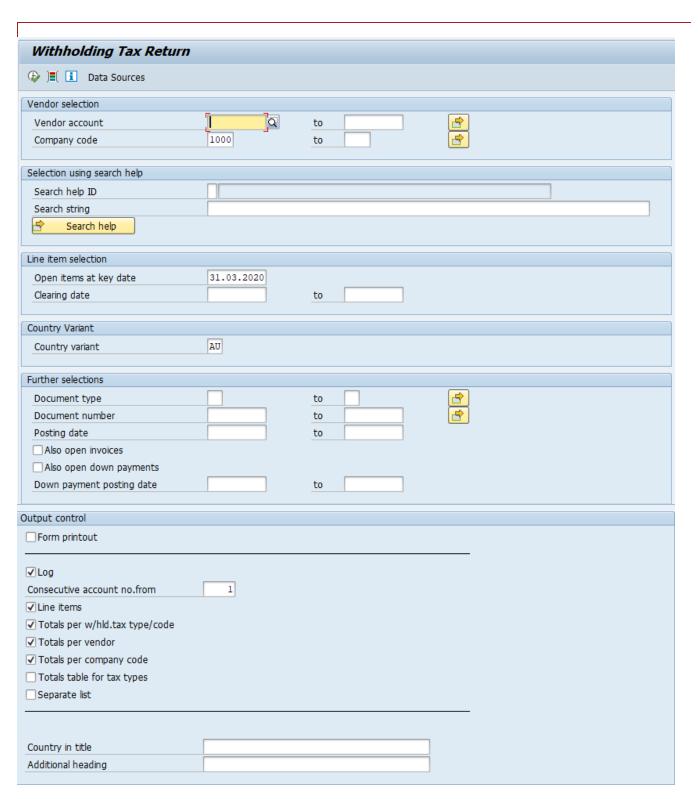
Provide values as shown above and click on Execute button



1.1.10. Withholding Tax Report for the Vendor

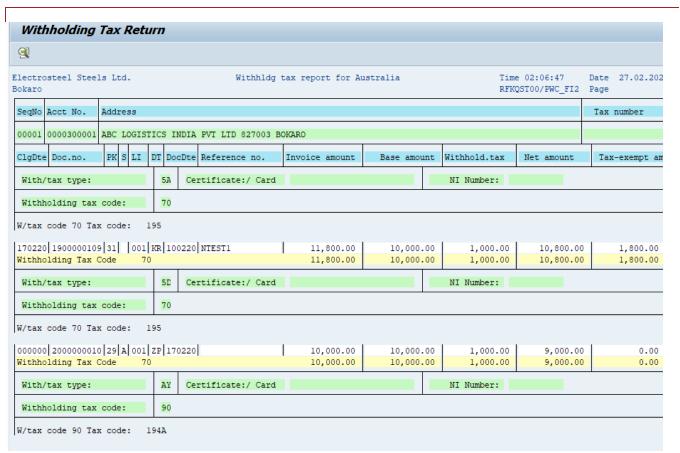
SAP R/3 menu	Sap Menu → Accounting → Financial Accounting → Account Payable → Withholding Tax→General → Withholding Tax Report for the Vendor
Transaction code	S_PL0_09000447





Provide values as shown above and click on Execute button

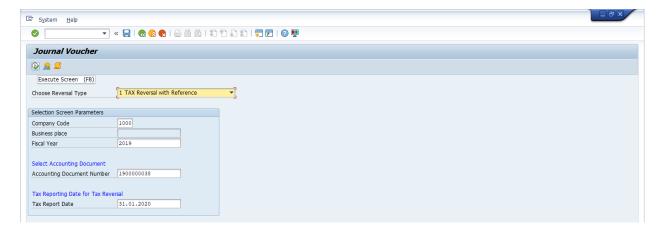




1.2. Input Tax Credit Reversals and Recredit

1.2.1. Input Tax Credit Reversals with Reference

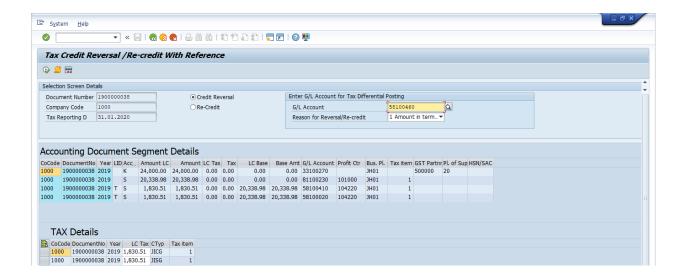




For Tax Reversal with reference to an Invoice, Enter, a. Company Code

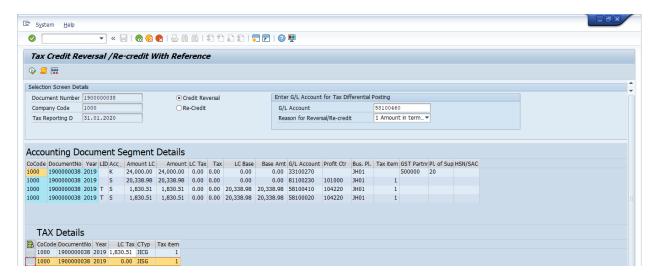
b. Fiscal Year

- c. Accounting Document number
- d. Tax Reporting Date (on which you want to Report the Tax Credit)

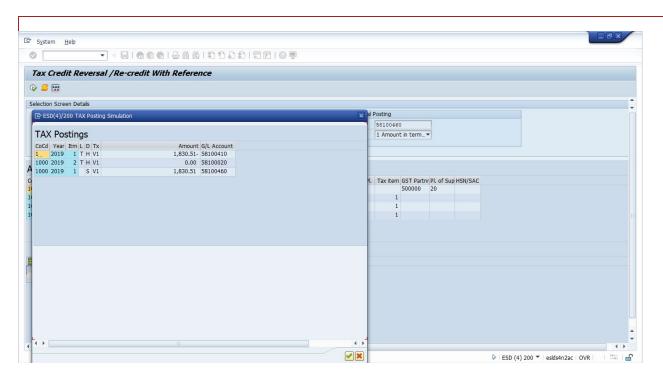


In the TAX Details Screen, Enter

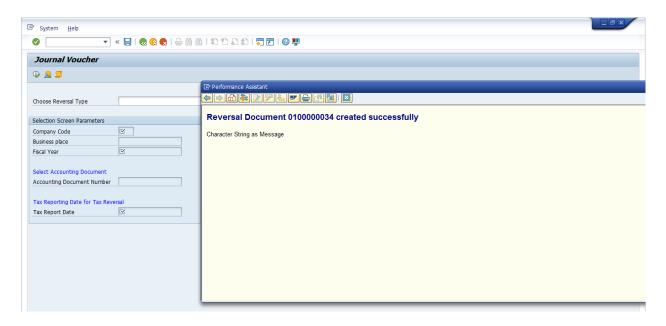
- a. G/L Account This G/L is clearing G/L account where you want to post the TAX Differences.
- b. Reason for Reversal.
- c. Credit Reversal radio button To perform Credit Tax Reversal,



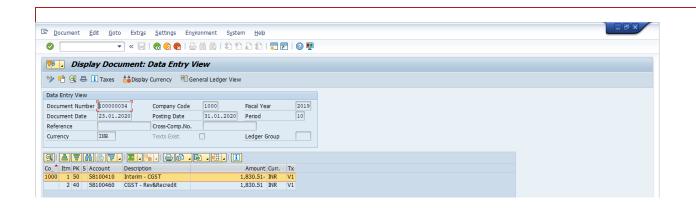
d. Enter Tax amount to be Reversed in the Tax Details section



You can use Simulate button to simulate account postings

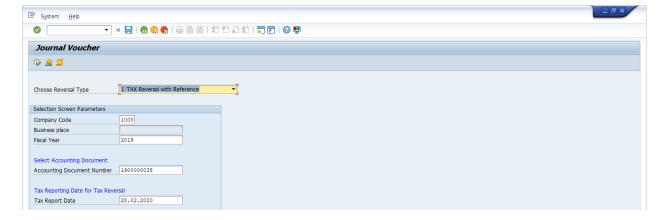


Use Execute button to post to accounts.



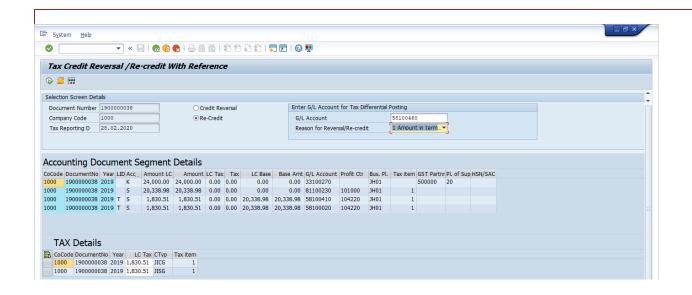
1.2.2. Input Tax Credit Recredit with Reference





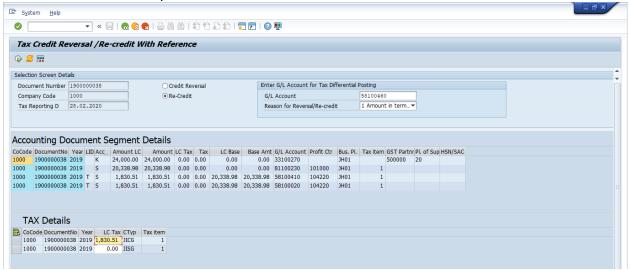
For Tax Reversal with reference to an Invoice, Enter,

- a. Company Code
- b. Fiscal Year
- c. Accounting Document number
- d. Tax Reporting Date (on which you want to Report the Tax Credit)

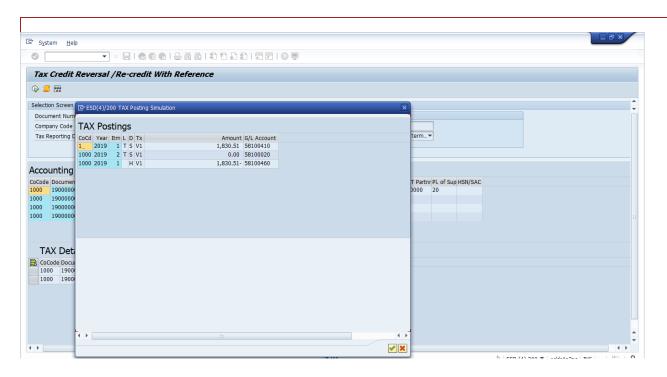


In the TAX Details Screen, Enter

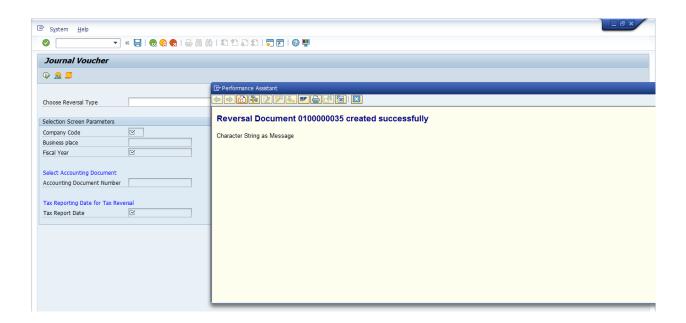
- a. G/L Account This G/L is clearing G/L account where you want to post the TAX Differences.
- b. Reason for Reversal.
- c. Re-credit button To perform Re-Credit of Tax.



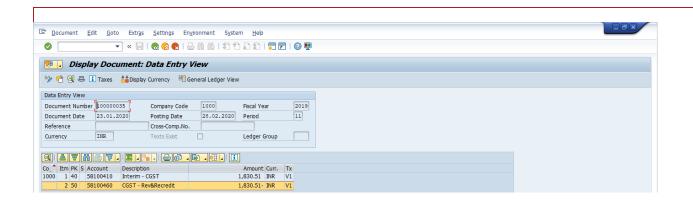
d. Enter Tax amount to be Re-credited in the Tax Details section



You can use Simulate button to simulate account postings

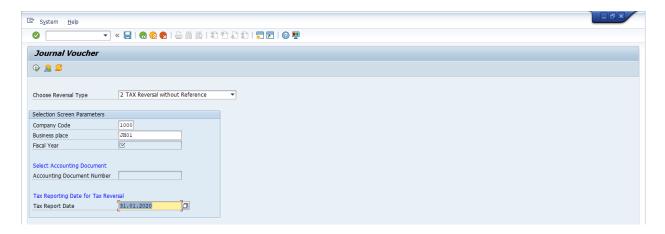


Use Execute button to post to accounts.



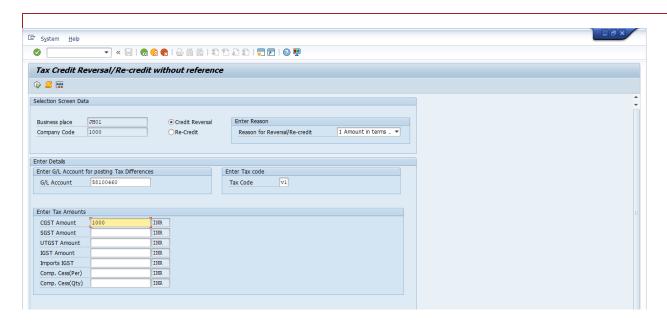
1.2.3. Input Tax Credit Reversals without Reference





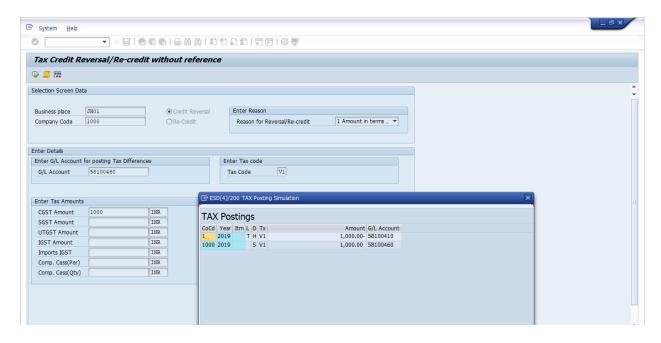
For Tax Reversal without reference, Enter,

- a. Company Code
- b. Business Place
- c. Fiscal Year
- d. Tax Reporting Date (on which you want to Report the Tax Credit)

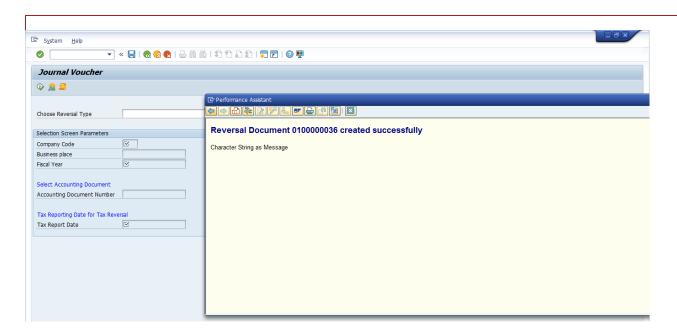


In the TAX Details Screen, Enter

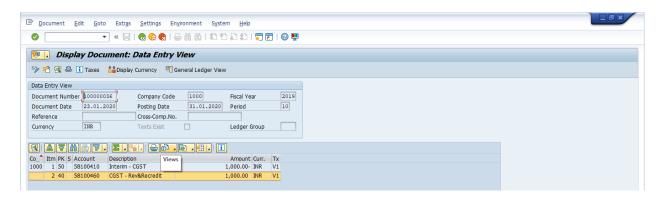
- a. G/L Account This G/L is clearing G/L account where you want to post the TAX Differences.
- b. Reason for Reversal.
- c. Credit Reversal radio button To perform Credit Tax Reversal,
- d. Tax amount



You can use Simulate button to simulate account postings

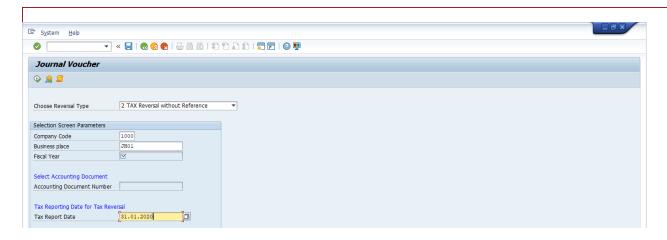


Use Execute button to post to accounts.



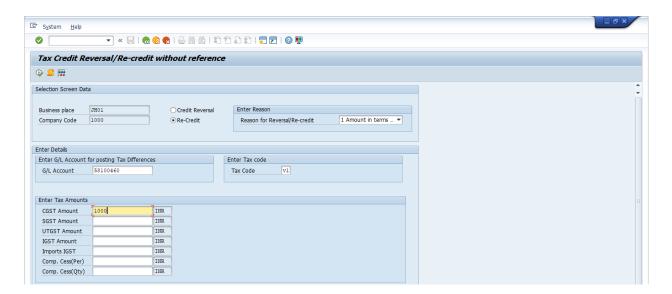
1.2.4. Input Tax Credit Re-Credit without Reference

SAP R/3 menu	
Transaction code	J1IGJV



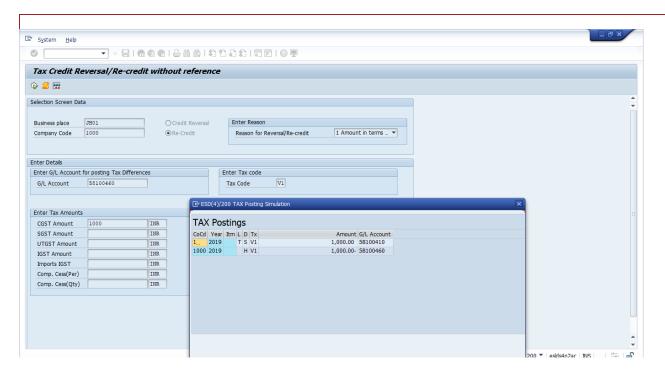
For Tax Reversal without reference, Enter,

- a. Company Code
- b. Business Place
- c. Fiscal Year
- d. Tax Reporting Date (on which you want to Report the Tax Credit)

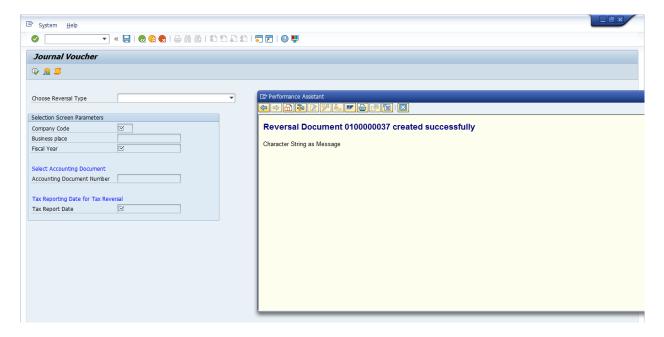


In the TAX Details Screen, Enter

- a. G/L Account This G/L is clearing G/L account where you want to post the TAX Differences.
- b. Reason for Reversal.
- c. Re-Credit radio button To perform Re Credit Tax,
- d. Tax amount



You can use Simulate button to simulate account postings



Use Execute button to post to accounts.

